

KU Homecoming 2008

Hail to the Hawks

Homecoming Parade

Saturday, October 25, 2008

Guidelines and Detailed Information

Homecoming Theme: *Hail to the Hawks*

Time & Route:

- Saturday, October 25th, 10:00 am
- The Parade will begin at the Kansas Union and follow Jayhawk Boulevard to the Chi Omega fountain. Staging will be held on Oread Avenue between 12th and 13th streets.
- Floats should report for line up between 7:30-8:30am at Oread Ave. pending kickoff time

Entry Categories:

- *Competitive*
- KU Floats- Mobile with Moving Parts
- KU Floats- Mobile with Non-Moving Parts
- Decorated Vehicles (Greek life may not participate in this event)
- KU Banners
- *Non-Competitive*
- Walking Units- Non-musical

*An organization may compete in every category, but only one entry per category.

Staging and Line up:

- Staging will be located on Oread Avenue between 12th and 13th streets.
- Floats should report between 7:30 – 8:30 am.
- Walking Units should report at 9:00 am.
- Banners should report at 9:30 am.

Judging and Awards:

- 1st & 2nd place will be awarded in each of the competitive divisions. Honorable Mentions in any competitive division will be at the discretion of the judges. Judges decisions are final.
- Judging will take place during staging for floats and from the platform on Wescoe during the parade.

Entry Application and Deadlines:

- All entry applications must be submitted to the Homecoming Steering Committee Office, 400 Kansas Memorial Union.
- All parade entry applications must be submitted by 5:00 pm on Friday, October 10th, 2008.
- All entries will be asked to write a short paragraph of 3-4 sentences explaining their group, describing their entry and any other information that the parade announcer should read during the actual parade. This information is due to the parade chairs by October 16th.
- There will be no late parade entries accepted.

Required Parade Meetings:

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- Applications must be turned in by Friday, October 10th by 5:00pm. All parade entrants must have a representative present for rules and safety review by KU's Safety and Security Department on either Sunday, October 12st at 8:00 pm or Monday, October 13nd at 8:00 pm in Alderson Auditorium, Level 4, Kansas Memorial Union. An absence from this meeting will result in immediate disqualification from the parade.

Float Guidelines:

1. **Eligibility:** University of Kansas students, faculty and staff and members of the Lawrence community may be considered for competition. In order to participate in the parade competition as a student group, the group must be registered as a student or campus organization with the Student Involvement and Leadership Center, Level 4 of the Kansas Union.
2. **Theme & Goals:** Float must state the homecoming theme and the sponsoring organization, and adhere to and support the goals of Homecoming.
3. **Content:** The Homecoming Committee requires that good judgment be used in the graphic and copy content on the float. Homecoming representatives reserve the right to disqualify the float if it is not in adherence with the guidelines and or the Homecoming goals that are stated in this document.
4. **Alcohol:** The state law prohibits consumption of cereal malt beverages or intoxicants on public streets and campus and local ordinance and can result in arrests and/or disqualification of an entry. There may not be any alcohol on the float or the vehicles. Failure to do so will result in disqualification.
5. **Animals:** No live animals in, on or around the float. All animals are banned from the parade.
6. **Application:** Only ONE application is required per float. A detailed drawing of the float design should be attached to the application. The Homecoming Committee reserves the right to review designs for appropriateness and duplication. If duplication in design occurs, the entry submitted first will be accepted and the other application will need to submit a new design.
7. **Safety:** All floats or decorated entries must be made of inflammable materials and of safe construction. All mobile floats will have at least one (1) working fire extinguisher on the float. Floats where people are enclosed by construction materials will provide proper ventilation, one (1) working fire extinguisher and one (1) "escape hatch" for each person.
8. **Vehicles:** Each mobile float must be built on a four-wheeled trailer and pulled by an appropriate vehicle. Vehicles pulling floats must be of sufficient size and power to handle the float safely. This should include checking the manufacturer's specifications to make sure weight limits are not exceeded. Brakes should be checked to insure the proper stopping ability with the weight involved. Do not exceed specifications for specific type vehicles.
9. **Towing:** The actual towing equipment on the vehicle must be functional rather than ornamental. Checking the vehicle's specifications and/or trailer hitch manufacturer's written guidelines should indicate appropriate weight maximums. All trailer connections must be provided with a secondary safety device such as safety chains on a normal ball hitch.
10. **Dimensions:** Each float must be built within the following dimensions: Maximum of 10 feet in width and 13 feet in height from the ground and 45 ft. in length. Multiple trailers will NOT be accepted, due to the route constraint on the Boulevard. Any skirting below the bed of the wagon must be made of a material that will not bind or catch in axles or wheels.

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11. **Float Guides:** Each float entry must provide 2 participants to walk on each side of the float to assist the driver.
12. **Driver's Vision:** The towing vehicle or pick up/car cannot be decorated to the point of hindering the driver's vision.
13. **Covering:** Groups should have some sort of plastic cover or tarp to cover their float in case of rain.

Inspections/Disqualifications

Floats will be inspected the morning of the parade. Floats failing to meet stated requirements will be disqualified from participation in the parade. This disqualification can be imposed at any point when disregard for the requirements or individual's safety becomes apparent. Automatic disqualification will result for any float that cannot or does not complete the parade route for any reason. Please respect the rights of other entrants while meeting the goals of Homecoming as stated above. Homecoming representatives reserve the right to accept entry and to reject any entry from the parade if said entry does not conform to the guidelines and information outlined in this document.

Judging:

Floats will be judged by the following criteria: Adherence to Theme, Creativity, Technical Complexity/Operability, Display Condition, Adherence to Rules, Appropriateness/Good Taste (point deduction per judge). All floats will be judged before the parade begins.

Spirit Banner Guidelines:

1. **Eligibility:** University of Kansas students, faculty and staff and members of the Lawrence community may be considered for competition. In order to participate in the parade competition as a student group, the group must be registered as a student or campus organization with the Student Involvement and Leadership Center, Level 4 of the Kansas Union.
2. **Theme & Goals:** The banner must adhere to the Homecoming theme, and state the sponsoring organization(s).
3. **Content:** The Homecoming Committee requires that good judgment be used in the graphic and copy content on the banner. Homecoming representatives reserve the right to disqualify the banner if it is not in adherence with the guidelines and or the Homecoming goals that are stated in this document.
4. **Alcohol:** The state law prohibits consumption of cereal malt beverages or intoxicants on public streets and campus and local ordinance and can result in arrests and/or disqualification of an entry.
5. **Animals:** No live animals permitted in the parade.
6. **Material:** All organizations participating in the banner competition must purchase a banner from the Homecoming Steering Committee. Banners are available for purchase of \$20 **Friday, October 10th to Wednesday, October 22st** at the K.S. Boots Adams Alumni Center. All decorating materials (i.e. paint) should be weatherproof. All groups are invited to participate in the banner competition.
7. **Parade:** All banners will be marched in the parade. Banner entrants should report to the staging area.
8. **Judging:** Banners will be judged by the following criteria: Adherence to Theme, Creativity, and Appearance.

Marching Unit Guidelines:

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1. **Entries:** Possible entries in this category might be marching bands, clowns, walking groups, dancers, color guard, etc.
2. **Report Time:** Marching units will need to report to the staging area 1 hour prior to the start of the parade.

If you have any questions regarding the information in this document, please contact **Tizzi Noblot at 314-560-1919 or at kudncr5@ku.edu**, **Thorne Daimler at 203-856-8082 or at tdaimler@gmail.com** or Jennifer Alderdice at 785-864-4760 or jalderdice@kualmuni.org.

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**Homecoming Parade
Float Entry Application**

Check the type of float:

- Moving Parts
- Non-moving Parts
- Decorated Vehicle

Organization/Group Name: _____

Contact Person: _____ Phone: _____

Mailing Address: _____ Email: _____

Advisor Name: _____

Decorating Site: _____

Description of Entry: Please attach the following....

1. Required Drawing: A sketch of your proposed float design with the groups name on the design.

2. Required Parade Announcement: This is a 3-4 sentence description about your entry that the announcer will read as you pass along Jayhawk Boulevard. It should describe your float and name your organization or group. The audience and judges will benefit from this announcement!

I have read and agree to comply with the guidelines of the Homecoming Parade and understand that I am responsible for communicating them to my organization.

Signature Date

Advisor's Signature Date

Return to: Homecoming Steering Committee Office, 400 Kansas Memorial Union

Deadline: 5:00pm Friday, October 10th, 2008.

Info Meeting: Sunday, October 12th at 8:00 pm or Monday, October 13th, at 8:00 pm in Alderson Auditorium, Level 4, Kansas Memorial Union.

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**Homecoming Parade
Banner Entry Application**

Organization/Group Name: _____

Contact Person: _____ Phone: _____

Mailing Address: _____ Email: _____

Advisor Name: _____

Check the appropriate category for your entry:

- Competitive entry
- Non-competitive entry

Description of Entry: Please attach the following....

- 1. Required Drawing:** A sketch of your proposed banner design
- 2. Required Parade Announcement:** This is a 3-4 sentence description about your entry that the announcer will read as you pass along Jayhawk Boulevard. It should describe your banner and name your organization.

I have read and agree to comply with the guidelines of the Homecoming Parade and understand that I am responsible for communicating them to my organization.

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